



TRANSFER OF OWNERSHIP REQUEST

Current versions of all By-Laws, Covenants, and Policies can be downloaded by clicking on "Sand Creek BY-LAWS" on the top menu bar of www.scploa.org.

1. *Please contact Carrie Staiano/Treasurer at cstaiano@msn.com or 970-219-6381 to obtain outstanding violations or charges on the account.
2. **Parcel # and Schedule # are located on your property tax bill or through the Larimer County Assessor.
3. ***Complete this form and mail it along with a copy of deed and a check made out to SCPLOA, PO Box 270791, Fort Collins CO 80527

Seller(s) Name:		Close Date:	
Seller(s) Mailing Address:			
Seller(s) City:		State:	Zip:
**Parcel #(s) <u>or</u> Parcel Address:			
**Schedule #(s):		Total Acres:	
BUYER INFORMATION			
Buyer(s) Name:			
Buyer(s) Address:			
Buyer(s) City:		State:	Zip:
Phone:	Cell:		
Email:			
ACCOUNT INFORMATION & TRANSFER FEES			
Prior dues payment amount:	\$	Period Covered:	
Are there any outstanding violations or issues?	<input type="checkbox"/> No	<input type="checkbox"/> Yes	Describe:
*Current Outstanding Balance on Account:			
Transfer Fee:			\$50.00
***Total Amount Due:			\$\$
Please mail a copy of this form along with a check for this amount to: SCPLOA, PO Box 270791, Fort Collins CO 80527			

Once transferred new owners will be supplied with a new landowner packet containing by-laws, covenants, and recent landowner communications.